

REQUIREMENTS FOR CHILD PASSPORT APPLICATION

KINDLY NOTE THAT YOU REQUIRE AN APPOINTMENT TO SUBMIT THE APPLICATION IN PERSON

- I. Prescribed forms: DHA 73, DHA 9 (Only required for children 15 and half years of age), DHA 529, and Consent form to be completed in BLACK INK and BLOCK LETTERS
For 1st Time ID document, applicant must complete 2 x DHA- 9
Statement (if the passport is lost/stolen)
Form SVP – 109E (For citizens born in Namibian)
- II. Certified copies x 2 of the following supporting documents:
- Current passport
 - ID book or Smart ID Card if your 1st time applicant/or 1st Adult passport
 - Unabridged birth certificate
 - Certified copies of both the parents ID documents and passports
 - Proof of both the parents' foreign nationality such as naturalization/Registration document (For applicants under 18 years of age)
- 111 4 x Passport size photographs (additional 2 x extra photos if you are 15 and half years and never had an Identity Document)
- 1V Cash payment in British Pounds or Postal Order of exact amount payable to South African High Commission.

Child /Adult (15 years and half years and older Passport)	£35
Lost Passport/Stolen/damaged passport	£70

VERY IMPORTANT NOTES: PLEASE READ CAREFULLY

Children 0- 15 years will receive child passport

Children 15 years and half years up to 18 years will receive adult passport-NB Parental consent must still be provided

- ✓ All forms must be fully completed
- ✓ All foreign documents MUST be officially translated into English
- ✓ Please ensure that when you visit the office for your appointment you have the original documents plus 2x copies each supporting document or 3 x copies if applying for passport and ID document.
- ✓ If you are submitting your application by post please include with the application 2 x A4 Self-Addressed stamped (1x special delivery envelope and 1st Class Large-postage stamp) in case there is a query. Queries will not be posted where the size of the envelope and the amount of the stamp are not appropriate due to Postal Services restrictions.
- ✓ For Postal applications, all supporting documents must be certificated by an authorized Commissioner of Oath.
- ✓ For more information please visit our website: www.southafricahouse.uk, select Home Affairs, Civic Services, Passports
- ✓ The normal processing time is 6 months. Delays may be expected due to Covid 19.
- ✓ Once your application is successfully lodged, do not to contact office until the turnaround of 6 months has passed.
- ✓ You will receive an email notification when your passport is ready for collection. The Address:

South African High Commission, Consular Section

15 Whitehall, London SW1A 2DD